



McElroy Manufacturing, Inc.

The leader by design.

P.O. Box 580550 • Tulsa, OK 74158-0550 • (918)836-8611

Finisher

Hourly/Non-Exempt

Pay Range \$ 9.00 - \$12.00

(Depending on Skills and Experience)

Regular work hours: 7AM to 3:30 PM

Reports to:

Conventional Machining Foreman

Primary Responsibilities:

Provide timely manufacture and deburr of all assigned parts at the lowest cost, consistent with the company quality definitions.

Secondary Responsibilities:

Ensure timely and effective communication and coordination with other employees and departments within the department and with customers.

General Job Requirements:

- High school diploma or GED.
- Own or be willing to purchase the minimum set of tools required for job performance and a locking toolbox.
- PC experience and training required such that the Basic level of skill can be demonstrated in Microsoft Word and Excel.
- Effective verbal communication skills.
- Ability and willingness to work flexible hours and over time on an as - needed basis, involving extra hours during the week, Saturdays, and occasionally Sundays and Holidays.
- Possess and demonstrate independent motivation to accomplish assigned tasks

Required Tools:

1. 6" or 12" Scale
2. Combination Square Set
3. Allen Wrench Set
4. Crescent Wrench
5. Pliers
6. End Wrenches (1/4" – 3/4")
7. Radius Gauge Set
8. Ball peen Hammer
9. Screwdrivers

Skill Requirements:

Level I – Pay range 8.081 – 10.063 - Level I finishers must possess general job requirements above and must demonstrate all required Level I skills.

Add, subtract, multiply, divide numbers.
Ask pertinent questions.
Clean work area.
Count objects.
Follow instructions.
Measure angles, widths, depths and diameters.
Read measurements.
Read words, numbers, and symbols.
Recognize shapes from blueprints.
Tell time and time elapsed.
Write words, numbers.
Follow schedules.

Level II – Pay range 9.18 - 12.239 – Level II finishers must possess general job requirements above and must demonstrate all required Level I & II skills.

Know MMI job numbers and status.
Know and apply MMI safety policies and procedures.
Know and apply MMI lockout-tagout procedure.
Know and apply MMI PPE policy.
Demonstrate the ability to operate overhead crane.
Know and use MMI McFlow Trigger Card system.
Read and follow instructions from MMI Job Packets.
Read and interpret blueprints to complete job.
Analyze and compare measurements of first article with blueprint/job specifications.
Operate belt grinder to deburr parts.
Operate sandblaster to sandblast parts.
Operate drill guns, drill presses, die grinders, and countersinks to clean up holes in parts.
Measure using square scales and radius gauges.
Operate vibratory machine.
Use stampers to put identification numbers on parts.
Meet MMI time standards within 10 minutes.
Operate wash system racks.
Operate paint guns.
Know and follow manufacturer's guidelines for painting.
Clean, maintain and store painting equipment.
Inspect paint job.
Recognize paint codes for paint colors.
Know coating process.
Monitor parts from initial bake to final coat.
Set times and temperatures on oven.

Contact Information

Email – jobs@mcelroy.com

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