

Cost Accountant

Position Summary

Position Objective:

The Cost Accountant has the responsibility of measuring and allocating costs of products and services produced by the company, tracing all costs related to products or services so selling prices accurately reflect the cost. Duties include:

- Job order costing, where each item produced is broken down as a single job and all costs are tracked per job;
- Process costing, where items produced are broken down by process and each job has costs allocated by process;
- Creating and reviewing the controls needed for data accumulation and reporting systems;
- Updating bill of material standard costs;
- Reporting on break-even points by products and work centers;
- Reporting on margins by product and division;
- Reporting on periodic variances and their causes;
- Performing cost accumulation tasks;
- Accumulating and applying overhead costs as required by generally accepted accounting principles.
- Estimating labor, material, and time requirements by studying proposals, specifications, and related documents.

Competencies:

- Bachelor's Degree in Business, Accounting, or Industrial Engineering
- Course work in cost accounting a plus
- CMA a plus
- 3+ years of cost accounting experience
- 3+ years experience in manufacturing
- 3+ years experience in manufacturing processes, machining processes, and Computer Aided Manufacturing (CAM)
- Ability to read and understand blueprints and schematics
- Excellent analysis skills
- Ability to collaborate with a multi-department team
- Experience manipulating large databases.
- Excellent organizational and communication skills
- MAPICS experience a plus